



YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	M. R. Government Arts College
• Name of the Head of the institution	Dr. D. Rajendran
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04367255440
• Mobile no	7358860145
• Registered e-mail	principal@mrgac.ac.in
• Alternate e-mail	principalmrgac@yahoo.co.in
• Address	VOC Road, Mannargudi
• City/Town	Mannargudi
• State/UT	Tamil Nadu
• Pin Code	614001
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	Bharathidasan University, Tiruchirappalli
• Name of the IQAC Coordinator	Dr. K. Panneer Selvam
• Phone No.	9842267709
• Alternate phone No.	04367255440
• Mobile	9442271813
• IQAC e-mail address	iqac@mrgac.ac.in
• Alternate Email address	principal@mrgac.ac.in
3.Website address (Web link of the AQAR (Previous Academic Year)	https://mrgac.ac.in/aqar/reports/2022-2023.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://mrgac.ac.in/iqac/calender/2023-2024.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	67.50	2006	21/05/2006	20/05/2011
Cycle 2	B	2.40	2014	24/09/2014	23/09/2019

6.Date of Establishment of IQAC**08/03/2011****7.Provide the list of funds by Central / State Government****UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
M.R. Government Arts College, Mannargudi - 614 001	Periodical Maintenance, Machineries and Equipment (Purchase & Maintenance), Stores and Equipment & Cost of Books	State Government/ Government of Tamil Nadu	2023 - 2024; 365 days	Rs. 2292974
Mr. M. Nishanth (P22390315), II M.Sc., Microbiology [2022 - 2024] under the guidance of Dr. K. Subha, Guest Lecturer, PG & Research Department of Microbiology	Student Project Scheme 2023 - 2024	Tamil Nadu State Council for Science and Technology (TNSCST), Chennai - 600 005	2023 - 2024; 365 days	Rs. 7500
8. Whether composition of IQAC as per latest NAAC guidelines		Yes		
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 		View File		
9.No. of IQAC meetings held during the year		7		
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 		Yes		
<ul style="list-style-type: none"> If No, please upload the minutes of the 		No File Uploaded		

meeting(s) and Action Taken Report		
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. IQAC coordinated an induction meeting to the newly enrolled UG & PG students of all programs on 07.07.2023 so as to set their goals and thus their higher education periods academic cum career activities. Dr. Somavalliappan, instilled great career- goals among the young minds during the meeting. IQAC coordinated Teachers' day - 2023 and 100th year centenary celebrations of Kalainar Dr. M. Karunanidhi (former Chief Minister of Tamilnadu), the Legislative Assembly Nayagar Vizha / Celebrations on 05.09.2023 and 03.11.2023 respectively.</p>		
<p>2. PTA meetings were organized and the IQAC coordinated; the parents of first year UG [04.10.2023, 05.10.2023, 06.10.2023, 09.10.2023 & 10.10.2023] and all PG students [16.10.2023] were met by Principal, HODs & teachers as scheduled. A meeting of the NAAC Department coordinators was convened by the IQAC on 16.04.2024 as to brief updations with respect to 'Department files preparation & maintenance'; to describe about field visits and to introduce new certificate courses.</p>		
<p>3. A review meeting was organized by the IQAC on 26.04.2023 to introspect the progress of the NAAC work. IQAC carried out internal auditing of all the 12 departments on 24.04.2024. IQAC submitted AQARs 2020 - 2021 on 25.08.2023, 2021 - 2022 on 29.09.2023 & 2022 - 2023 on 07.03.2024 to the NAAC.</p>		
<p>4. A faculty development program (FDP) on on 'Guidelines for Assessment and Accreditation by the NAAC' was organized on 15.04.2024. Organising special lecture programs by departments (n= 8), conference & workshop (n= each 1), submission of research proposals (n= 2) to granting institutions, publication of research papers (n= 33), staff and research scholars' participation in seminars/ workshops (n= 22) etc. were coordinated by the IQAC.</p>		
<p>5. IQAC received online feedback with respect to the design of curricula and library user satisfaction from department staff, students & alumni, consolidated and assessed.</p>		

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>Academic year 2023 - 2024: IQAC organized induction meetings to the newly admitted UG & PG students.</p>	<p>During the academic year, IQAC organized induction meetings to the newly enrolled UG & PG students of all programs as to set their goals and thus their higher education period's academic cum career activities. Dr. Somavalliappan, instilled great career- goals among the young minds.</p>
<p>Celebration of commemorative days / commemoration of leaders</p>	<p>International & national commemorative days; commemoration of leaders (My Bharat Viksit Bharat 2047, World Wetlands Day, National Youth Festival, Day of Social Justice, International Day Of The Girl Child, Yoga day, Women's day, Teachers' day, Youth day, Republic day, Independence day, Commemorating the Quit India Movement, G20 submit model programme, Ek Tareek EkGhanda program, Each One Reach One Teach One, Women Empowerment program, Kalainar Centenary Celebrations - Legislative Assembly Nayagar Vizha/ Celebrations etc.,) were recognized / celebrated.</p>
<p>University recognized Research guides / supervisors</p>	<p>28 staff members have been recognized as Research guides / supervisors of various programs by the Bharathidasan University, Tiruchirappalli as on 2023 - 2024 and are eligible to guide and supervise Ph.D. research scholars.</p>
<p>PhD registration/ enrollment</p>	<p>A total of 11 PhD research</p>

	scholars have registered for PhD programs [History, Commerce, Physics, Chemistry and Botany] under the eligible guides during 2023 - 2024
Submission of proposals by staff and research scholars to funding institutions for research grant.	Minor research project proposal (MRP) was submitted to Tamil Nadu State Council for Science and Technology (TNSCST), Chennai by a staff for grant.
Resource mobilization - Research projects by the members of staff	Rs. 7500 [Rupees Seven Thousand Five Hundred only] received from Tamil Nadu State Council for Science and Technology (TNSCST) by Mr. M. Nishanth (P22390315), M.Sc., Microbiology [2022 - 2024] towards his individual research project under the guidance and supervision of Dr. K. Subha, Guest Lecturer of Microbiology, Department of Microbiology, M.R. Government Arts College, Mannargudi, Thiruvarur District of Tamil Nadu state.
Publication of books	Dr. S. Rajan, Associate Professor of Microbiology, M.R. Government Arts College, Mannargudi and Associate NCC officer has published a book entitled 'NCC Master' - A common subject of NCC and a special subject of NCC army wing and book is co- authored by Capt. Dr. R. Latha, Assistant Professor and Associate NCC officer, ADM College for Women, Nagapattinum, Tamilnadu state.
Publication of original research articles in peer- reviewed journals; indexed journals.	A total of 33 research articles were published by staff members from humanities, commerce, and science departments

<p>Paper presentation in conferences / seminars</p>	<p>A total of 22 papers were presented in international conferences by staff & students of Microbiology program.</p>
<p>Organizing sponsored workshops or seminars or conferences by the departments.</p>	<p>A total of 9 special face-to-face events were organized during 2023- 2024. Six special lecture programs were organized by the Department of Microbiology. In addition, a lecture workshop and a national conference supported by the Indian Association of Biomedical Scientists (IABMS) were organized by the Department of Microbiology.</p>
<p>Attending seminars or workshops and presenting research papers by staff</p>	<p>Staff and students of Physics, Chemistry, Microbiology, Mathematics and Zoology programs departments have attended national and international level seminars / conferences</p>
<p>MoUs or collaborations.</p>	<p>A total 5 MoUs and 1 research collaboration were active during 2023 - 2024. In addition, informal research collaborations have been active and lead to 'original research articles' publications, participation of other research guides as Doctoral Committee (DC) members of PhD scholars of the campus enabling effective research.</p>
<p>Conducting remedial classes for slow learners and classes for advanced learners by the departments</p>	<p>Remedial classes were conducted by all the departments as to benefit below average and poorly performed students. Similarly, advanced learners were also taken care through adequate career counselling.</p>
<p>Certificate programs</p>	<p>Computer Literacy Program (CLP) was offered to all first year</p>

	<p>under graduate students. A certificate program each was also offered to the second and final year students of all UG programs.</p>
<p>Effective implementation of skill enhancement courses</p>	<p>Various up-skilling courses/ trainings offered by the Tamil Nadu Skill Development Corporation, Government of Tamil Nadu through Naan Mudhalvan scheme / platform were implemented letter and spirit.</p>
<p>AQAR submission to the NAAC.</p>	<p>The following AQARs were submitted to the NAAC by the IQAC: AQAR 2020 - 2021 on 25.08.2023, AQAR 2021 - 2022 on 29.09.2023 & AQAR 2022 - 2023 on 07.03.2024</p>
<p>Review meetings by IQAC & Internal auditing</p>	<p>NAAC review meetings were organized by the IQAC as to induct / update the departments through HODs, NAAC criterion-wise coordinators or NAAC Department coordinators towards preparation with respect to cycle 3 NAAC assessments and accreditation. In addition, IQAC visited all the departments as to audit and facilitate their NAAC preparation on 24.04.2024.</p>
<p>IQAC review meetings</p>	<p>Annual review meeting of IQAC members was convened on 26.04.2023.</p>
<p>Offering Faculty Development Programmes (FDP) / workshop</p>	<p>A Faculty Development Programme (FDP) on 'Guidelines for Assessment and Accreditation by the NAAC' was organized by the IQAC</p>
<p>Faculty development programs (FDP) participation</p>	<p>A total of 19 staff members attended programmes comprising refresher courses as well as FDPs; Faculty Training Programs</p>

	outside the campus either directly or through online and completed successfully. In addition, all 123 teachers attended in- campus one- day FDP organized by the IQAC.
Enhanced campus placements	As much as 223 graduands of various programmes were placed through campus placement events participated by private sectors; organized by the placement cell of the college in association with District Placement Department, Government of Tamil Nadu. Further, 20 students got placed independently.
Parents - Teachers Association (PTA) meetings	Batches of PTA meetings were organized and the IQAC coordinated; the parents of first year UG [04.10.2023, 05.10.2023, 06.10.2023, 09.10.2023 & 10.10.2023] and PG students [16.10.2023] were met by Principal, HODs & teachers through separate meetings.
Green campus initiative and sustenance	NSS planted a set of saplings in the campus
Collecting and assessing of feedback as to derive any significant outcomes on curricula as well as on library user satisfaction.	Online feedback on curricula was received from students, alumni & staff and assessed.
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
College Council, M.R. Government Arts College, Mannargudi - 614 001, Tamil Nadu	30/12/2024

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023 - 2024	31/12/2024

15. Multidisciplinary / interdisciplinary

In addition to ancillary or allied courses of all programs, theory courses under Non- Major Electives (NME), Skill Based Electives (SBE) and Major Based Electives (MBE) offered by the affiliating Bharathidasan University, Tiruchirappalli, Tamil Nadu bring-in either multidisciplinary or interdisciplinary features or both and the learners are indeed benefited. Additionally, the allied practical courses fully cover interdisciplinary knowledge among the students. Similarly, there is a substantial scope of imparting multidisciplinary skills among students through the compulsory 'Extension Activities' offered in the university curriculum in which the graduating students are exposed to a wide spectrum of curricular, co- curricular and extra- curricular awareness through NCC, NSS, RRC, YRC, Fine arts, Consumer forum etc. activities and thus afford not only a multidisciplinary learning but, engagement with local community. While project work pursued by post graduate learners would certainly guarantee multidisciplinary or interdisciplinary skills among them, the field visit based studies and internships among under graduate students are a multifactorial learning. As a notable practice, the institution offers a 'certificate program' as well as programs through 'Naan Mudhalvan Scheme, Government of Tamil Nadu' for under graduate students which additionally work for interdisciplinary or multidisciplinary coverage. Nine of twelve departments are engaged in research; staff members as research guides and advisors, execute research studies of their scholars as multidisciplinary and interdisciplinary. Screening for herbal medicines among regional medicinal plants, development and synthesis of alternative medicines, nanotechnology for nanoparticles with novel activities, epidemiological research and disease investigations etc., are some of the areas in which research advisors from the college have done commendable works which are interdisciplinary or multidisciplinary. Environmental awareness is taught through the course 'Environmental Studies' and education as a holistic activity is underscored through 'Value Education' course.

16.Academic bank of credits (ABC):

M. R. Government Arts College, Mannargudi is affiliated to the Bharathidasan University, Tiruchirappalli, Tamil Nadu; all the programmes are structured based on Choice Based Credit System (CBCS) and various courses of Part I, II, III, IV & V are credited from 1 to 6 credits. It is mandatory that students pursuing various UG and PG programs are to respectively accrue a total of 140 and 90 credits to qualify the degree. However, the university curricula do not possess the system of Academic Bank of Credits (ABC) with credit transfer systems enabling multiple entry and exit options as envisaged in the NEP 2020 and the college would follow the same once the affiliating university offers such an option. On the other hand, the students can decide their choice with respect to non- major elective and skill based elective courses through the present Choice Based Credit System. As a regional higher educational institution with a quality higher educational service for more than 50 years to majorly socio- economically marginalized students, the institution endeavours to elevate itself as an 'autonomous institution' to facilitate implementation of various other features of Academic Bank of Credits (ABC).

17.Skill development:

As career advancements among students are majorly skill oriented, the curricula of the affiliating Bharathidasan University, Tiruchirappalli, Tamil Nadu include skill development courses. Both soft and subject skills are imparted with suitable courses depending on the programs. 'Soft Skill Development' is a common course and offered across all the undergraduate programs; it hosts understanding others through interpersonal skills, communication with others by imparting communication skills, to work with others by providing corporate skills along with career development and skills for understanding oneself. The practical courses do their natural justice towards developing the skills of graduates. The 'Computer Literacy Program - CLP' offered by the Government of Tamil Nadu for the under graduate students is an exclusive computer skill development program and all non- computer science students avail an outside- the- curriculum opportunity of practising the minimum essential computer skills. In addition, soft skill course [course with 15 sessions (30 hours)] is offered for all the final year under graduate students; the course syllabus covers various components of Communicative English and Computer Science and is offered by the Tamil Nadu State Council for Higher Education, (TANSCH), Chennai, Government of Tamil Nadu. The external subject experts handling the soft skill course adds additional strength to the course. Further, students are facilitated with department level workshops as well as

encouraged to participate in any such workshop or vocational events organized by other institutions or centres as to support and enhance their employability and entrepreneurship skills. Besides Tamil and English courses offered for UG students, the course 'Value Education' emphasizes on various components pertaining to philosophy of life and values, yoga & health. Remarkably, constitutional or national values of democracy, socialism, secularism, equality, justice, liberty, freedom and fraternity; social values of pity and probity, self-control, universal brotherhood; professional values of knowledge thirst, sincerity in profession, regularity, punctuality and faith; religious values of tolerance, wisdom, character and aesthetic values of love and appreciation of literature and fine arts and respect for the same are imparted among the students through the course. In particular, Tamil Nadu Skill Development Corporation, Government of Tamil Nadu has introduced a flagship program - Naan Mudhalvan scheme provides dynamic information for college students about industry specific skills; students are trained in a chosen field so as to facilitate their career goals. Majorly, potential training providers are identified to impart various skill trainings based on current industry gaps. Through the Naan Mudhalvan scheme, the students are trained to get jobs according to their skill sets. The skill- centric courses offered through the Rashtriya Uchchattar Shiksha Abhiyan (RUSA) scheme, Government of India have been a counterpart of the above scheme and UG students are additionally benefited.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The syllabus of the course in Part I - Tamil includes chapters of Indian culture and tradition and the same are transacted among the students of all under graduate programs. Precisely, the Part I- Tamil course in 4th semester includes lessons on Indian culture and is taught in offline mode or handled in online & offline mode as was done during lockdowns due to the COVID 19 pandemic. Lessons pertaining to Indian ancient traditional knowledge, Indian Culture and traditions are also discussed in courses like Archaeology and Stone carving among BA Tamil students as well as among all under graduate students through Part I - Tamil course. A few research work undertaken by scholars with guidance of staff from the campus, studied about sacred grooves hosting temples and terracotta but reflecting Indian arts, tradition, culture and beliefs and are getting transacted with students participants during the scholar's viva- voce or through seminars and conferences. Similarly, teachings about Indian languages like Pali & Prakrit is done through some Part I - Tamil lessons; though students are not taught about tribal and

endangered languages, research studies were done by a few scholars about endangered plants and tribal medicines. The under graduate programs of History, Physics, Chemistry & Botany are offered at the college both in regional (Tamil) and in English languages and all other programs are offered only in English medium. However, majority of the students of the institution who represent the surrounding villages of the region take up their education only in Tamil medium until they enter in to higher education. In view of this scenario, all the classes are generally handled bilingually and the teachers are basically capable of executing the same. Except during COVID 19 lockdown period, the classes are generally conducted only in offline mode.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution is affiliated to the Bharathidasan University, Tiruchirappalli, Tamil Nadu which ensures Programme outcomes (POs) at the institution level, Program Specific Outcomes (PSOs) at the programme level and Course objectives and course outcomes (COS) at the individual course level. Accordingly, all the departments of M.R. Government Arts College, Mannargudi have been practising suitable academic activities through curricular, co- curricular and extra- curricular modes so that the program attains the intended outcomes after graduation. To guarantee the outcomes, curriculum is delivered with a perfect plan; the course plans are prepared well ahead of time and presented targeting the outcomes. The co- curricular and extra- curricular activities in the form of internship, suitable field & industrial visits by students fill any gaps of curricular delivery in attaining the outcomes. Similarly, the Continuous Internal Assessments (CIA) of students by their teachers have been a direct method of assessing the outcome based education.

20.Distance education/online education:

As instructed by the Department of Higher Education, Government of Tamil Nadu and the Directorate of Collegiate Education, Chennai, online classes were offered from August 3, 2020 due to the COVID 19 pandemic caused lockdown. Both theory and practical classes were handled through online mode majorly using Google meet and Zoom meets. Google classroom enabled submission of course assignments by students as well as used by members of staff for Continuous Internal Assessments (CIA) of students. For practical experiments, suitable You tube videos were steamed as to explain the methodology of experiments. However, the experiments were subsequently performed 'hands- on' by students at the laboratories. Furthermore, 'whatsapp groups' of each class facilitated intimating important messages

(with respect to classes Google links, time & other instructions) among class students. Question papers were circulated through the 'whatsapp groups' among the student candidates during their final semester examinations & enabled them to appear for the exams from residence. Subject or course notes and materials were also passed among students through Google class room as well as by 'whatsapp group' for reference, preparation etc. Study materials were also posted in the E-content portal of the college website; additionally, students are encouraged to refer the E-content portal of the affiliating Bharathidasan University, Tiruchirappalli for course materials through which subject notes and materials posted by the institution's teachers as well as materials by other teachers are accessible. Email usage was also practised commonly during lockdown; students submitted their 'scanned answer scripts' through their email IDs after semester examinations for evaluations. During 2023-2024, online classes were not required as there were no lockdowns due to COVID 19 cases and academic year was majorly on regular offline mode. However, each department is given with internet connectivity enabling subject reference, material collection for preparing study materials, streaming of videos for any topic of a course as and when needed, to work with online databases as required in 'Bioinformatics' course practical etc., by members of staff. All staff members are encouraged to participate online faculty development programs, webinars, workshops and seminars as a mode of distance learning for upgradation.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	1088
---	------

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	3522
---	------

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	1184
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	1316
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	123
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	137
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	75
Total number of Classrooms and Seminar halls	
4.2	22.91
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	150
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

M.R. Government Arts College, Mannargudi, Thiruvarur district, Tamil Nadu state is affiliated to the Bharathidasan University, Tiruchirapalli and employs the Choice Based Credit System (CBCS) curricula. Semester system and compartmentalization of the course curricula (as odd & even; each 90 working days or 450 teaching hours) enable effectual coverage of course portions. Precisely, the college calendar of the academic year guides effective curriculum planning; class time- table and a course plan ensure a good curriculum delivery. The continuous internal assessment (CIA) of students based on assignments, group activity/ quiz, informed class tests, two internal tests, a model examination have been the approach to guarantee enhanced learning and understanding of various topics of a theory course. Continuous experiments' performance, model practical, observation note book, record and viva- voce are accounted in practical courses while project work assessed through periodical students' presentations and viva- voce. Students' seminar classes enable additional learning. Similarly, departments organize guest lectures, in-house and regular seminars, conferences, workshops/ lecture workshops, as well as facilitate student participation in such events organized by other institutions. Also, remedial classes, sessions for advanced learners, documented feedback of curricula and teaching - learning process, mentor & mentee system to solve students learning difficulties, curriculum based industrial / field visits of students, certificate courses, up skilling programs and PG students' project work supplement their learning experience. If any class couldn't be handled as per the course plan, the class is suitably compensated ensuring effective curriculum delivery.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://mrgac.ac.in/naac/Criteria-2023-2024//Criterion%20I/1.1.1%20Curricular%20Planning%20and%20Implementation.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Yes. A well prepared academic calendar is adhered every year during the odd and even semesters; the academic calendar includes working days (month, date, day & the synchronizing total number of days worked), day order [Day order (A through F) time table is followed and a time table comprising six working days considered an Academic Week] and schedules of internal examinations I & II, model exams under Continuous Internal Evaluation / Assessment (CIE/ CIA) and mentor meetings. The procedures of college admission, required eligibility, rules of discontinuation, if any; UG and PG programs with course & course codes are also provided.

With a brief history of the college inception & a list of Principals, the calendar also presents teaching faculty of all departments, non-teaching staff, college office staff as well as vacancy positions in each department. Similarly, the staff coordinators of NCC, NSS (5 units), YRC, RRC, career guidance cell, placement cell, student hostels, physical education, consumer club and free legal aid cell etc. are printed. The conduct of internal exams under CIE is adhered as scheduled in the calendar though a revision of the CIE schedule might be done during unforeseen periods due to incessant rain, depression/ cyclone, or other matters of regional as well as national episodes. An abridged academic calendar was adapted in 2020- 2021 due to long lockdowns against COVID 19 pandemic. On the whole, neither the regular classes nor the CIE evaluations are compromised and implemented as per the affiliating university norms as well as the college calendar.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://mrgac.ac.in/naac/Criteria-2023-2024//Criterion%20I/1.1.2%20Students%E2%80%99%20Calendar%202023-%202024.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG

A. All of the above

programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

22

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

13

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number

of students during the year

2869

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Yes; the College is affiliated to the Bharathidasan University, Tiruchirappalli and its curricula appropriately integrate the cross-cutting issues.

Human Values:

The course 'Value Education' presents philosophy of human life and social values through selected Thirukkural's imparting the learners about human life on earth, its meaning and philosophy, peace in family and in society; the core theme centres around human values with special reference to constitutional or national values, professional, religious and aesthetic values. The course is also enhanced with topics on yoga, yoga education with modern context; practices of yoga and health benefits as well as human rights.

Environment and Sustainability:

'Environmental Studies' course educates about environmental sustainability by protection through biodiversity conservation, measures to be taken, individual's role in preventing pollution and creating public awareness etc., and thus it's well integrated. Further, extension activities carried out through NSS, NCC and other units of the college strength this feature.

Professional ethics:

Ethical life is generally underscored and the course 'Soft skill development' enables students to achieve excellence in both personal and professional life with ethics and etiquettes. It imparts understanding oneself, interpersonal skills & relationship, communication skills, working with others as well as career

planning.

Gender:

While the course 'Gender Studies' instructs various concepts of gender, areas of gender discrimination, women development and gender empowerment are also educated as to sensitize both genders for an ethically enriched life.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

22

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1266

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://mrgac.ac.in/naac/Criteria-2023-2024//Criterion%20I/1.4.1%20Feedback%20on%20the%20syllabus%20and%20its%20transaction.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://mrgac.ac.in/naac/Criteria-2023-2024//Criterion%20I/1.4.2%20Feedback%20-%20Consolidated%20Report.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1279

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1279

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

M.R. Government Arts College, Mannargudi assesses the learning levels of the UG & PG students and conducts programs suitably as under:

Advanced learners / academically bright students are supported with suitable guidance and are the following:

Special classes by teachers

Seminars presentation

Participation in state level / national level seminars, conferences, workshops

Participation in interdisciplinary/multidisciplinary online academic programs like special lecture, guest lectures, language proficiency development events etc.

Motivating them to prepare and take-up UGC- NET/ CSIR-UGC- NET exams

Suggesting them to continue their higher studies and research

Quiz classes

Group discussion with peers

Participation in competitive exams

Encouraging them to acquire university ranks

Provision for proficiency prizes during 'College Day' or 'Annual Day' celebrations

Slow learners are offered with the following:

Remedial classes by teachers

Class tests

Internal & model tests

Assignments

Providing study materials/ notes

Mentoring and follow- up by class teacher/ HOD

Supporting for supplementary exams conducted by the affiliating university if anybody fails in a course during their final semester.

File Description	Documents
Paste link for additional information	https://mrgac.ac.in/naac/Criteria-2023-2024/Criterion%20II/2.2.1%20Special%20programs%20for%20Advanced%20&%20Slow%20learners.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3522	123

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

As a regional institution imparting higher education among socio-economically backward students, its academic activities are completely student centric. Accordingly, the affiliating Bharathidasan University, Tiruchirappalli has designed its programs' curricula which include courses of experimental learning, participative learning and problem solving methodologies as to enhance learning experiences and employability of the students.

Experimental learning: The affiliating Bharathidasan University curricula themselves include learning through experiments. For instance, as a part of the course 'Environmental Studies', all the under graduate students do have a 'Field Work' based study which includes visit to a local area to document environmental assets- river / forest/ grassland/ hill / mountain; this in- personal observation/ experimentation, supplements effective learning of their courses. Students' industrial visits as a part of curricula, arranged by departments add to the learning process. Similarly, the course 'Project work' is undertaken by all the post graduate students for 3 months period and the hands- on experience / personal understanding of subject concepts/ principles exposes them to facts based real- time learning.

Participative learning: Students seminar classes, mini- presentations, group discussions, involving students while organizing events like guest lectures, seminars/ conferences, department association meetings ensure enhanced learning.

Problem solving methodologies: The course 'Project work' for PG students and the 'Field Work" part of 'Environmental studies' for UG students enable them to pursue 'case studies' and 'mini- research work' and thus enhances their learning process.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://mrgac.ac.in/naac/Criteria-2023-2024//Criterion%20II/2.3.1%20Field%20work%20-%20Experiential%20&%20participative%20learning.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Due to the COVID 19 pandemic caused lockdown in 2020- 2021 as well as during 2021- 2022, online theory and practical classes were handled and ICT tools were majorly used by teachers. Google meets, Zoom meets, Google classroom etc., computers (laptops & desktops), mobile, internet/ email, etc., were commonly employed for teaching as well as for Continuous Internal Assessments (CIA) of students and for university examinations. You tube videos were streamed to demonstrate experimental methodologies of practical courses. The 'whatsapp groups' of classes not only facilitated intimating important messages (with respect to online classes, Google links, time & other instructions) among class students but attending the classes as well.

This familiarity of using ICT tools enabled frequent usage of the same by teaching fraternity in subsequent semesters. Study materials prepared by faculty members are uploaded in college website and as e-content in University website. These materials are useful not only to our students but students of other colleges as well. In addition to class room teaching, each course is taught using PPTs prepared by our professors. All departments are provided with ICT enabled smart class rooms. Videos of important topics downloaded from Youtube and live videos are streamed in these class rooms. Supply of question papers, course notes / study materials were ICT enabled. Academic usage of email & participation in on- line seminars, conferences, workshops and webinars by students and faculty members have become common. In addition, students are encouraged to present their findings periodically by using ICT tools.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

92

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

123

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

91

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1247

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The UG and PG students of all programs are internally assessed by teachers for each of the theory and practical courses across each semester continuously. Research scholars (M.Phil. & Ph.D) are also internally assessed during their Part I of the research duration. Undoubtedly, the internal assessments of various components (internal tests, model test, assignment writing, seminar classes, quiz classes, group discussions etc.) are transparent & frequent but, learner centric and strong. In particular, two internal tests (in addition to class tests by teachers) and a model examination are conducted; all the answer scripts are thoroughly evaluated and are distributed among the students with feedback. All students are allowed to go- through the evaluated answer script; any expectation for a revised score is again carefully considered by respective teachers and responded transparently. Similarly, assignments submitted by students are returned to them with a feedback and a score accordingly. As a fact, assessment of class quiz and group discussions of students could only be a transparent activity and no discrepancy is possible. As the affiliating Bharathidasan University

has grouped all various activities of internal assessment under Continuous Internal Assessment (CIA), the assessments are frequent and go through- out semester. The mode of internal assessment of students is open & direct; the scores for each activity are presented to the knowledge and understanding of students along with their total/ final internal score in each of the theory and practical courses and the internal assessments are more transparent, consistent, straight and supportive.

File Description	Documents
Any additional information	View File
Link for additional information	https://mrgac.ac.in/naac/Criteria-2023-2024//Criterion%20II/2.5.1%20Mechanism%20of%20internal%20assessment.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The internal examination of students by teachers is 360° transparent, time-bound as well as more efficient as the evaluated answer scripts are provided for scrutinization by students; they go-through their answer scripts thoroughly and return; there is no secrecy and the process is open. Additionally, scheduling internal examination well in advance, providing important questions, availability of university question bank, department exam cell and its role, involvement of students in assignment writing and group discussion/quiz/seminar enables them to score good marks in internal assessments. Generally, the institution does not come across any grievances from the students. However, any unprecedented grievances can be dealt strongly through proper channels - Head of the Department and the Principal and issues if any, can be redressed to facts. Also, grievances redressing is time- bound as the internal examinations are scheduled during each semester for all theory and practical courses and any grievances should be concluded effectively well with- in the semester; there is no possibility that it can move beyond the semester.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Yes; programme and course objectives as well as outcomes of all programmes offered in the college are stated and displayed on website and communicated to teachers and students. The outcomes of various programs and courses are made available round- the- year, in the affiliating Bharathidasan University, Tiruchirappalli website. In addition, every teacher who handles a course explains the objectives of the UG or PG program as well as outcomes of all courses. Further, consolidated outcomes of a program, program specific outcomes as well as the objectives and outcomes of all various courses are stated and displayed in institution's website for the benefit of students and stakeholders.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://mrgac.ac.in/naac/Criteria-2023-2024//Criterion%20II/2.6.1%20PO,%20PSO,%20CO.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Yes; it is evaluated whether the programme and course outcomes of all programmes are attained by students. Every teacher who handles a course evaluates and checks whether the outcomes of the course go with the objectives of it based on a review of his/ her class feedback from students. Precisely, feedbacks are received from students and staff members regarding the syllabus. Thus, the feedback of students would certainly be a testimony about the course outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://mrgac.ac.in/naac/index-2023-2024.php

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the

year	
942	
File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://mrgac.ac.in/naac/index-2023-2024.php
2.7 - Student Satisfaction Survey	
2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)	
https://mrgac.ac.in/naac/Criteria-2023-2024//Criterion%20II/2.7.1%20Student%20Satisfaction%20Survey%202023%20-%202024.pdf	
RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
0.075	
File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File
3.1.2 - Number of teachers recognized as research guides (latest completed academic year)	
3.1.2.1 - Number of teachers recognized as research guides	

28

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.tanscst.tn.gov.in/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

M.R. Government Arts College, Mannargudi - 614 001 has been serving the region as a centre of higher education for about 50 years; innovations and every initiative as to create and transfer of knowledge for a human cause of imparting extended subject understanding have been the institution's integral activity. The program syllabi of the affiliating Bharathidasan University, Tiruchirappalli support the same to a fullest extent and the institution takes additional initiatives suitably. An encouraging academic ecosystem to all full-time teachers and the Continuous Internal Assessment (CIA) and University assessment of research scholars, UG & PG students provide a lot of liberty for innovations and initiatives. In particular,

1. Research scholars publish a minimum of two original research papers in indexed journals during their course of research work

which is an avenue to create and transfer new knowledge. Monograph publication is another innovative activity of research scholars.

2. Oral and poster presentation of research papers by staff and research scholars in national/ international level seminars and conferences / workshop and students' participation in 'science events' or 'theme based events' in outside institutions/ universities pave a way for knowledge transfer in an innovative way.

3. Assignment preparation, quiz programs, group discussion by students are components where learners can display their innovations with unique ways of presenting their topics / views.

4. Research scholars and students seminar presentation is an avenue to knowledge transfer innovatively.

5. Book and research paper publication by teachers; course topics preparation as posters by students intrinsically include innovation.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://bdu.ac.in/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

9

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

11

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

33

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

22

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

During 2023- 2024, the NCC, NSS, RRC, YRC & Consumer forum etc.

units, M.R. Government Arts College, Mananrgudi organized more than 30 various extension activities either independently or in collaboration with other [NGOs, community or government departments/ institutions]. In addition to activities comprising, celebrations of national (Independence Day, Republic Day etc.) significance, NCC also organized international commemorative days (International Yoga Day), awareness programs (Vocal for Local, G20 submit), Swatch Bharath etc. events. Further, a total of 123 NCC students participated in camp trainings held at different places. Altogether, 1258 NCC students participated in various extension activities during 2023 - 2024. Similarly, 18 various activities [International Day Of The Girl Child 2023 - 2024, Blood donation camp, Declamation competition - 'My Bharat 2047', NSS Special camp, Caring Mental wellness', exposure visit to the campus by the school students, national flag distribution program, Road Safety event etc.] by the college NSS units were organized / coordinated in the form of seminars, national/ international commemorative days' celebrations, awareness programs/ rallies, plant saplings plantation, camps etc., both within the campus as well as outside. Conclusively, NSS, NCC, YRC, RRC, Consumer forum units did their best part and all together served themselves towards a holistic development of students.

File Description	Documents
Paste link for additional information	https://mrgac.ac.in/naac/Criteria-2023-2024//Criterion%20III/3.4.1%20Extension%20activities.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

30

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3219

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

38

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

M.R. Government Arts College situated in Mannargudi is the oldest higher educational institution serving the regional society and has celebrated golden jubilee year of academic service. The institution possesses adequate levels of infrastructure and physical facilities such as classrooms, laboratories, computing equipments and others for teaching, learning and research.

Classrooms & Laboratories: As on 2023- 2024, 55 classrooms and 14 laboratories (5 Bioscience; 8 Science & 1 Language) scattering in 8 buildings (main building, science block, Tamil, History (new & old), BBA wing, Dr. MGR centenary celebrations and RUSA buildings) are adequately used for theory and practical sessions of students belonging to 12 various programs & by Ph.D. scholars of 10 programs.

Library building serves its purpose. In addition, a stand- alone laboratory is used to offer 'Computer Literacy Program' (CLP). All the classrooms and laboratories are amply ventilated; additionally provided with electric lights and fans. More than 13,000 square metre of the college campus is allocated for the above physical infrastructure facilities. Departments are also provided with a 'smart classroom' which includes LCD projector, AC and other paraphernalia as to enable ICT based classes.

Computing equipments: Students pursuing computer science are provided with two separate laboratories with computers and other essential equipments. Also, the CLP laboratory holds enough numbers of computers; utilized by all non- computer science under graduate students for the certificate program.

All the departments are given with a computer and connected with internet facilities as to favor various academic activities related to teaching, learning, research and administration.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mrgac.ac.in/naac/Criteria-2023-2024//Criterion%20IV/4.1.1%20Infrastructure%20and%20Physical%20facilities.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural activities: Kamban arrangam and Thiruvalluvar auditorium are two venues where student cultural events are organized by departments and various units. The fine arts wing of the college organizes competitive cultural activities during national and international commemorative days; NCC organizes patriotism centric cultural programs during Independence day and Republic day celebrations and annual cultural programs are held during 'College day' / 'Annual day' & 'Fine arts day' celebrations by the college. Kamban arrangam is air- conditioned; equipped with audio and LCD facilities while Thiruvalluvar auditorium is with audio facilities including other comforts like fan and light.

Sports & games: Two play grounds of the college facilitate large area (120 meters width 100 meters length) games and small area games (80 meters width 50 meters length). Games like cricket, football,

athletics etc. are arranged in the former ground and the later hosts kho- kho, kabhadi, volley ball etc. A separate room is used for chess and carrom board playing.

Yoga: Thiruvalluvar auditorium is used for yoga practices. Meetings are convened during international yoga day celebrations in one of the halls; participants are inducted with regard to basic yoga practices, asanas, pranayama etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mrgac.ac.in/naac/Criteria-2023-2024//Criterion%20IV/4.1.2%20Facilities%20for%20cultural%20activities,%20sports,%20games.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mrgac.ac.in/naac/Criteria-2023-2024//Criterion%20IV/4.1.3%20ICT-%20enabled%20facilities.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

12.92

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library of M.R. Government Arts College, Mannargudi is yet to be automated using Integrated Library Management System (ILMS); however, the automation process has been initiated & progressing.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.49

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

45

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT facilities of the college were updated during 2020- 2021 both in terms of internet connectivity as well as by procuring computers. In addition, Google suite / G suite workspace/ Google workspace apps were also brought-in as to execute teaching, learning and evaluation activities during the academic year as the year witnessed long duration lockdowns due to SARS- CoV2 caused COVID 19.

In particular, copper connection based internet connectivity of the campus got upgraded to Bharath Fibre net which ensured a high speed of internet connectivity.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

150

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

22.91

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Laboratory: All the programs' curricula except Tamil and History curricula have laboratory courses.

Mathematics, Commerce and Business Administration do not possess a department laboratory facility and hence utilize the computer science laboratory to conduct computer practical courses. Similarly, ancillary laboratory courses are also conducted without any

inadequacy. Overall, a consensus laboratory time- table is followed. The departments with practical courses and with exclusive laboratory maintain and utilize their respective laboratory by procuring essential articles for each practical course using state/ central government provided funds. At first, the total funds are distributed to individual departments during every academic year, articles are purchased based on requirements; the materials are received from the enterprises, checked and the details of all the materials / articles are entered in registers and a stock is maintained.

As per laboratory time- table, students log-in to the laboratory, requirements of an experiment are supplied and the laboratory stock is updated after utilization. In computer laboratory, system with a number is allocated to each student and its utilization is followed-up. Laboratory technicians / computer programmer play a vital role both in maintaining as well as utilizing the laboratory facilities by students / research scholars.

Public Works Department (PWD): The PWD, Government of Tamil Nadu looks- after the overall physical maintenance of the institution. Any re-pair / maintenance of laboratory buildings (including sports facilities, staff room and students' class rooms, rest rooms) and their water supplies are taken care by the PWD based on a requisition submitted by the Principal.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mrgac.ac.in/naac/Criteria-2023-2024//Criterion%20IV/4.4.2%20Utilization%20of%20facilities%20-%20Procedures.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

3390

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

3390

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	https://mrgac.ac.in/naac/Criteria-2023-2024/Criterion%20V/5.1.3.%20Capacity%20building%20and%20skills%20enhancement%20initiatives.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

84

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

84

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

243

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

158

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

143

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students from all programs are engaged both in co & extracurricular activities. Similarly, appropriate numbers of students are vested with administrative responsibilities. In particular, academically

productive and dynamic learners of literature, humanities, science and commerce/ management are represented as members of the Internal Quality Assurance Cell (IQAC) committee either as alumni representative or as current students' representative or both. Students would also coordinate alumni meetings whenever organized by the department. Department Association meetings, seminars/ workshops organized by the departments are also the places where the students engagement is comfortably facilitated.

Further, as a part of the curricula, UG students are engaged with various co- curricular activities organized by NSS, NCC, RRC, YRC etc. Further, students' participation in extracurricular activities of physical education wing and various cultural activities of 'fine arts' wing of the college are allowed. Students participation in both in-campus and out- campus sports and games events are permitted and supported by the college; either an in- charge teaching staff of physical education or the Physical Education Director would facilitate such participations. Likewise, the staff coordinator of 'Fine arts' wing or the departments would facilitate participations of students in various cultural activities. Students accompanied by a teaching staff are encouraged to participate and perform in seminars, workshops or conferences, or inter- collegiate subject events of regional or national levels.

File Description	Documents
Paste link for additional information	https://mrgac.ac.in/naac/Criteria-2023-2024//Criterion%20V/5.3.2%20Students%20representation%20in%20IQAC.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

750

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college council in its meeting held on 31st January 2014 resolved to recognize and establish Old Students Association (OSA) and that all the out- going UG & PG students of all programs shall be enrolled as its alumna/ alumnus. In this context, the alumni association / OSA of the college has been functional in the college from the academic year 2013-14 and all the outgoing final years students are its members.

It was also resolved that any fund accrued under the OSA shall be spent towards the procurement of non-recurring items / immovable properties - student/ staff furniture, creating safe drinking water facilities etc. (upto to a maximum of 60% of the total fund available) for the college every year, a portion of the fund shall also be utilized for awarding student achievers in the form prizes during college functions.

OSA meeting is organized at the respective departments; alumni/ graduates would update their profiles (with status of employment, current address, email ID, phone numbers etc.) on the day of the meeting and provide a feed- back with respect to their curricula (on syllabus with respect to new contents in the syllabi or nature of revisions/ updations required as to suit the current needs/ trend etc.) and are passed-on to the members of the BOS. Their other views pertaining to curricular, co & extracurricular activities are also noted on the day of the event. A healthy and sustained network is established among the members of OSA and with the department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

A. ? 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Yes; M.R. Government Arts College, Mannargudi governs its academic activities in tune with its vision and mission.

While providing quality higher education to students of rural and economically weaker sections of the society and thereby to making them participants in the nation building endeavour is its vision, the students admission 2023- 2024 of the college is a clear reflective of it that a majority of the student enrolments' represented rural as well as economically poor sections of the region.

Similarly, a qualitative education is practiced across every academic year [through class room teaching and laboratory/ filed level coaching, exposing them to real- time advancements with special lectures, seminars/ workshop participations, etc., emphasizing a holistic performance in examinations, by widening placement opportunities year- after- year etc.,] as to bring-in social awareness and rational thinking and thus to instil social responsibility with strength to face the competitive world.

The 2023- 2024 academic year was free from COVID 19 pandemic and lockdowns; the campus turned- completely back to normalcy as the academic year was a new beginning after the unprecedented COVID 19 pandemic; conventional theory & practical classes were effectively conducted. Placement opportunities were significantly enhanced

through upskilling programs of Naan Mudhalvan Scheme, Government of Tamil Nadu, through vocational courses of RUSA, Government of India as well as by Department level placements and by offering certificates programs by the college. Overall, various activities of the college reflected as well as were in tune with the institution's vision and mission.

File Description	Documents
Paste link for additional information	https://mrgac.ac.in/naac/Criteria-2023-2024//Criterion%20VI/6.1.1%20Vision%20&%20Mission.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization

The curricular and co/ extracurricular activities of the college are effectively decentralized for a better governance and performance. All departments and units (NSS/ NCC/ YRC/ RRC etc.) have the requisite authority to ensure operational autonomy. HOD is delegated with department level authority.

Students' scholarships & others: The BC, MBC, SC & ST scholarship applications forwarded by the departments are being decentralized for scrutinization and authorization; HODs/ senior staff members are appointed as in-charge/s by the Principal. Supply of students' bonafide certificates, bus pass, issuing identity cards, coordinating access to students towards new government schemes (eg. Pudhumai Penn Scheme) etc. are also managed by decentralization.

Conducting semester examinations: A senior teacher from a department is deputed as the in-charge of the University semester examinations enabling participative management.

Computer Literacy Programme (CLP): It is offered to provide students a basic computer literacy; a regular staff member coordinates its implementation.

Naan Mudhalvan Upskilling program: The scheme of the Government of Tamil Nadu aims to train students in their chosen field of interest and get jobs according to their skill sets. A full-time teacher

serves as its coordinator.

RUSA: A full- time teacher coordinates implementation of students-
centric activities of the RUSA.

Participative management

College council: It [Principal, all the HODs, Librarian and Physical Director] resolves matters of academic relevance/ decisions; as well as attends issues, if any facilitating an effective participative management. Various other committees constitute staff as co-ordinators / members; the outcomes are a fruit of participative management.

File Description	Documents
Paste link for additional information	https://mrgac.ac.in/naac/Criteria-2023-2024//Criterion%20VI/6.1.2%20Decentralization%20&%20participative%20management.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

M.R. Government Arts College, Mannargudi deploys every academic plan effectively without any deviation / discrepancy.

Generally, strategic plans are sketched and effectively deployed with respect to the following:

College calendar/ students calendar - A well planned college calendar is prepared and distributed at beginning of every academic year

Students' admission as sought by the Department of Higher Education and the affiliating Bharathidasan University, Tiruchirappalli, ascholarly admission committee meticulously looks- after students' admission every academic year.

Conducting theory/ practical classes - A course plan, faultless time table etc. are prepared and employed.

Continuous Internal Assessment (CIA) of students without prejudice & as per the guidelines of the affiliating University - All

assessments are done with complete transparency

Project & field work by students - Students are assigned with staff guides for project and field work,

Students participation in sports and cultural events of all levels through proper means,

Students' active participation in co- curricular and extra-curricular activities assisted by staff coordinators,

Scheduling exams of Continuous Internal Assessments (CIA) - Schedule is informed to students appropriately to enable preparation,

Conducting university examinations etc.- Course notes, books etc. as required by the students are provided to support their preparation.

Implementation of any new academic schemes of the state [Naan Mudhalvan Upskilling program, Pudhumai Penn Scheme etc], and central [RUSA, students scholarships etc.,] governments.

Every academic plan of the college deployed such that as to benefit the students effectively.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://mrgac.ac.in/naac/Criteria-2023-2024//Criterion%20VI/6.2.1%20Students%E2%80%99%20Calendar%202023-%202024.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

All the institutional bodies of academic and administrative activities are headed by the Principal of the institution. In addition, the College Council and the Principal as the President, serves as the authorized body and governs the academic cum administrative activities of all the departments and units of the college as directed by the Directorate of Collegiate Education, under the aegis of the Department of Higher Education, Government of Tamil Nadu and the affiliating Bharathidasan University,

Tiruchirappalli. Twelve under graduate and ten post graduate programs are offered and administrated by respective departments with a team of the Head of the Departments and members of staff, in addition to the Head of the Institution/ Principal. Among the departments, 9 are Bharathidasan University recognized research departments; offer M.Phil. and Ph.D. programs in their respective disciplines; such research programs are overseen by the respective Department Research Committee (DRC) comprising, HOD, two senior staff turned research guides and the Principal. College Research Committee (CRC) looks- after the research programs across the institution. Other institutional bodies like Sports wing, NCC, NSS, RRC, YRC, Consumer forum, Placement cell, Career Guidance Cell etc. are coordinated by a regular staff and the Principal. Policies of the government are obviously the policies of the institution; any administrative setup is generally defined by the government in addition to staff appointment and their service rules along with any associated procedures.

File Description	Documents
Paste link for additional information	https://mrgac.ac.in/naac/Criteria-2023-2024-/Criterion%20VI/6.2.2%20Organogram%20of%20the%20institution.pdf
Link to Organogram of the institution webpage	https://mrgac.ac.in/naac/Criteria-2023-2024-/Criterion%20VI/6.2.2%20Organogram%20of%20the%20institution.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The following are the welfare measures provided to the teaching & non- teaching employees by the Government of Tamil Nadu which are effective and supportive:

1. Staff members are permitted to pursue part time research work - Ph.D.
2. Health insurance through medi- claim is possible
3. Medical leave is enabled
4. To rental a house (through Housing Board)
5. To own a house (through Housing Board)
6. Computer lab and sports faculties
7. Purchase in Co-optex
8. Festival Advance (Rs.10000/-) to teaching and non- teaching
9. Pongal exgratia employees of A (teaching grade) - Rs. 1000/-
10. Pongal bonus employees of B (Non- teaching - Bursar) - Rs. 1000/-
11. Pongal bonus employees of C & D (Non- teaching grade) - Rs. 3000/-
12. Maternity and paternity leave - 9 months
13. Leave Travelling Concession - LTC
14. Study leave under FIP with all benefits
15. Unearned leave on private affairs with 6 months' salary.
16. Government posting to the legal heirs of deceased (during service) on compassionate grounds.
17. Staff Co-Operative thrift Society operating from the college campus

File Description	Documents
Paste link for additional information	https://mrgac.ac.in/naac/Criteria-2023-2024/ Criterion%20VI/6.3.1%20Staff%20welfare%20measures.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

10

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

142

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

All the regular teaching staff members appraised by 360 degree performance appraisal system in particular during their career advancements. It includes the following:

1. Administrative Activities: Staff members role as HOD, class tutor, member of committees, coordinator, in Board of Studies etc.,

are taken for appraisal.

2. Examination and evaluation duties: Invigilation duty during internal exams and university exams, examinership/ answer scripts evaluation, chairman of UG / PG evaluations, research students (M.Phil. & Ph.D.) external evaluation etc.,

3. Student-related co-curricular, extension and field-based activities: Membership of students career guidance, role as a mentor, student counselling, teaching certificate courses, coordinating students field works/ visits, member/ coordinatorship of students co/ extra- curricular activities etc. are subjected to appraisal.

4. Organising seminars, conferences, workshop: Submission of proposals to granting institutions to organize sponsored seminars/ conferences/ workshops etc.

5. Guidance and Supervision (MPhil and PhD Programmes): M.Phil. & Ph.D. guidance and supervision, PG projects guidance are appraised.

6. Engagement in minor or major research projects: Submission of research proposals to sponsoring institutions, successful implementation of sponsored research projects are considered for performance appraised.

7. Publication of research articles in peer-reviewed or UGC-CARE listed journals are appraised.

Non- teaching staff should maintain a personal register; the details of the work done are to be entered in the register on day-to-day basis and the same is scrutinized and appraised by the Bursar / Principal every month. Similarly, promotion communication of non-teaching staff is endorsed/ appraised by the Principal.

File Description	Documents
Paste link for additional information	https://mrgac.ac.in/naac/Criteria-2023-2024//Criterion%20VI/6.3.5%20Performance%20Appraisal%20System.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Yes. The institution is subjected to both internal and external auditing of finance.

At the end of every academic year, staff committees constituted by the Principal visits an assigned department or units (IQAC, NSS, NCC, RRC, YRC); audits by examining registers/ records & relevant documents of financial relevance maintained by the department and units; submits a recorded feedback & report of the internal auditing to the principal.

Similarly, auditing staff from the Directorate of Collegiate Education, Chennai, the Joint Directorate of Collegiate Education, Thanjavur and from the office of the Account General (AG), Chennai, from the Local Fund Audit Department audit financial transactions of college office and departments.

File Description	Documents
Paste link for additional information	https://mrgac.ac.in/naac/Criteria-2023-2024//Criterion%20VI/6.4.1%20Internal%20and%20external%20financial%20audits.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

As a government college, the institution's major academic expenses of staff salary, laboratory & library recurring expenses, physical infrastructure maintenance costs etc. are cared by the Government of Tamil Nadu. Similarly, funds also provided by the Government of India through UGC or schemes like RUSA or others. However, the college is to generate/ mobilize funds as well as find fund utilization resources as to manage the total academic expenditure/ affair regularly. The following are some of the funds mobilization / utilization resources:

1. Parents -Teachers Association (PTA) fund
2. Old Students Association (OSA) fund
3. Research fund
4. Computer Literacy Program (CLP) fund
5. Sponsored research projects

Funds received (items 1 & 2) from students are primarily utilized to pay a few temporary but, full time teachers, laboratory assistants, office and menial staff, night security, to purchase machineries' for college office, to compensate expenses etc. in addition to the actual purpose. Research fund from M.Phil./ Ph.D. research scholars' fees is utilized for research department laboratory facility up-gradation, books purchase, journals/ magazines etc. Funds of items no. 1 through 3 utilized after an approval of the members of the college council and the respective committee. Any residual fund of CLP is utilized to procure computers, computer accessories etc. after permission from the Directorate of Collegiate Education. Grants from UGC, TNSCST, TANSCH, DBT, etc., sponsored research projects are spent for the research work which in parallel improves the facilities of the department where the research project is implemented.

File Description	Documents
Paste link for additional information	https://mrgac.ac.in/naac/Criteria-2023-2024//Criterion%20VI/6.4.3%20Strategies%20for%20mobilization%20of%20funds.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. IQAC coordinated an induction meeting to the newly enrolled UG & PG students of all programs on 07.07.2023 so as to set their goals. Dr. Somavalliappan, instilled great career- goals among the young minds.
2. IQAC coordinated Teachers' day - 2023 and 100th year centenary celebrations of Kalainar Dr. M. Karunanidhi, the Legislative Assembly Nayagar Vizha / Celebrations on 05.09.2023 and 03.11.2023 respectively.
3. PTA meetings were organized and the IQAC coordinated; the parents of first year UG [04.10.2023, 05.10.2023, 06.10.2023, 09.10.2023 & 10.10.2023] and all PG students [16.10.2023] were met as scheduled.
4. A meeting of the NAAC Department coordinators was convened by the IQAC on 16.04.2024 as to brief updations with respect to NAAC work; to describe about field visits and to introduce new certificate courses.
5. A review meeting was organized by the IQAC on 26.04.2023 to introspect the progress of the NAAC work. IQAC carried out internal auditing of all the 12 departments on 24.04.2024.
6. IQAC submitted AQARs 2020 - 2021 on 25.08.2023, 2021 - 2022 on 29.09.2023 & 2022 - 2023 on 07.03.2024 to the NAAC.
7. A faculty development program (FDP) - Guidelines for Assessment and Accreditation by the NAAC was organized on 15.04.2024.
8. Organising special lecture programs by departments (n= 8), conference & workshop (n= each 1), research proposals submission (n= 2) to granting institutions, research papers (n= 33) publication, staff and research scholars' participation in seminars/ workshops (n= 22) etc. were coordinated by the IQAC.
9. IQAC received online feedback with respect to the design of curricula and library user satisfaction from department staff, students & alumni, consolidated and assessed.

File Description	Documents
Paste link for additional information	https://mrgac.ac.in/naac/Criteria-2023-2024//Criterion%20VI/6.5.1%20Plan%20of%20Action%20&%20ATR..pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC conducts a Students' Satisfaction Survey (SSS) every year as to understand the overall performance of the departments/ institution with respect to teaching- learning process, curriculum delivery, internal assessments & evaluation, university examination & its outcomes etc., In addition, students and alumni feedback are received as to analyze students views of their respective syllabi / library and to bring-in any need- based steps, if required. The process is strengthened further year-after-year as to review the teaching- learning process, its status, and overall learning outcomes among the learners of the campus. During 2023- 2024, the teaching, learning & evaluation processes, their methodology completely came back to conventional methods from online mode which was in place until the previous academic year due to COVID 19 pandemic turned lockdowns.

File Description	Documents
Paste link for additional information	https://mrgac.ac.in/naac/Criteria-2023-2024//Criterion%20VI/6.5.2%20SSS%202023%20-%202024.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

To promote gender equity, measures are brought- in appropriately and are enumerated as under:

Students admission: Seats are earmarked exclusively for physically challenged and minority students.

Enhanced students scholarship: SC and ST, physically challenged Backward (BC) and Most backward (MBC) class students are given more amount of money as scholarship compared to others. This also includes SC/ ST fellowship, minority, Tamil medium and Pudhumai Penn Scheme scholarships.

Program curricula and gender equity: Women's right, women empowerment, the pride of womanhood, concepts of gender, areas of gender discrimination, gender equality etc., are imparted through courses like value education and gender studies.

Women's cell: The women's cell of the college comprises experienced women staff as its members; it safeguards the professional and domestic needs of the women staff as well as girl students with awareness programs related to health & hygiene; counseling whenever required; inquiring for justice of sexual harassment, if any, inequality etc. cases. International women's day was celebrated as to encourage women staff and girls students.

Napkin distribution: Free napkins are kept in machines and economically disadvantaged female students shall avail the facility.

Girls' waiting hall: Built- in rooms with drinking water & rest room facilities are put up which benefit needy girls' students for resting if they are unwell, for dress changing etc.

A new exclusive waiting hall for women was established during the year. Also, sensitization events are conducted.

File Description	Documents
Annual gender sensitization action plan	https://mrgac.ac.in/naac/Criteria-2023-2024//Criterion%20VII/7.1.1.%20Gender%20sensitization%20action%20plan..pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://mrgac.ac.in/naac/Criteria-2023-2024//Criterion%20VII/7.1.1%20Specific%20facilities%20provided%20for%20women.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management and Liquid waste management

A pit (with 2 m deep x 1.5 m width) is being used to manage wastes generated from Microbiology and Zoology laboratories. The wastes of practical experiments such as used cotton, tissue paper & lab trash paper, decontaminated solidified or liquid culture media wastes, used specimens from zoology laboratory etc. are discarded by the students and research scholars in tubs/ dust bins kept at the laboratories; are taken and dumped in the stand- alone pit safely by

laboratory assistants and left for natural decomposition. Safe burning / incineration also done at the end of every week. The common wastes from all other places of the campus like class rooms, verandas are dumped at a specified place; either allowed for natural decomposition or burnt watchfully.

Liquid wastes of glass- ware washing & from others sources are let in to a mini but specified pits.

Plastic wastes if any, are collected by the NCC cadets & NSS students; handed over to the Mannargudi Municipality for a safe disposal / recycling.

In general, safe and eco-friendly waste disposal is ensured; immediate environment is protected.

Hazardous chemicals and radioactive waste management

Though hazardous chemicals are not used either in chemistry laboratory or in any other laboratories, the used chemical solutions are let in to a small stand- alone pits.

E-waste management: The Department of Computer Science takes care of E- waste management as sought by the Department of Higher Education and the Tamil Nadu Pollution Control Board, Government of Tamil Nadu.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>B. Any 3 of the above</p>
--	-------------------------------------

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

M.R. Government Arts College, Mannargudi indeed ensures in providing an inclusive academic environment that benefits all stakeholders (students, research scholars, teaching and non-teaching staff, affiliating university, alumni, immediate outside society of the region etc.) of the college who represent a spectrum of life

background. Appropriate efforts and initiations are always taken so as to ensure tolerance and harmony among the diverse group. As and when directed by the Department of Higher Education, Government of Tamil Nadu, an oath taking event is scheduled strictly and taken aptly among staff & students of all programs with respect to communal, socio-economic, cultural, regional & linguistic features; this act is observed to be permeating a morality among the participants and yields real-time outcomes towards overall tolerance and harmony. Similarly, every year, one of the popular regional festivals - Pongal is celebrated by all the departments; participant staff & students obviously belong to a diverse group and it's a fact in supplementing the institution's effort in educating cultural tolerance and harmony. Further, celebration of national and international commemorative days in the campus has its natural role towards tolerance and harmony. In addition, during seminars/conferences organized at regional or national level or any mini event at a single class room level, Prayer (Tamilthai Vazhthu) and the national anthem are sung; such a schedule connects every one of the participants beyond any kind of diversity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Students, as the citizen of India, are sensitized about their constitutional obligations like values, rights, duties and responsibilities through their respective curriculum & extensional activities. The course 'value education' elaborates the philosophy of life & social values and human rights & organizations; while the former set sensitizes values of human life, the later topics instill the political, civil, social, cultural etc., rights of Indian citizens. Likewise, roles of an individual in preventing pollution and in conserving our natural resources are underscored and thus sensitized in the course 'Environmental studies'; the course also brings out the values of biodiversity; by signifying example chapters on values, roles/ responsibilities, students are sensitized with the constitutional obligations/ duties. As a compulsory part of all the undergraduate curricula, the 'Extension activities' of the students in the form of creating various awareness activities,

sanitizing a common place, planting & rehabilitation of an ecosystem, assisting a public system in implementing its scheme etc. through NCC, NSS, RRC, YRC etc. sensitize them remarkably with respect to their constitutional obligations.

Similarly, college celebrates national and international commemorative days such as Teacher's day, Women's day, Yoga day, Science day etc., and such forums obviously continue to insist and thus sensitize members of staff on constitutional values, rights, duties & responsibilities as employees of the college.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://mrgac.ac.in/naac/Criteria-2023-2024//Criterion%20VII/7.1.9%20Sensitization%20of%20students%20and%20employees.pdf
Any other relevant information	https://mrgac.ac.in/naac/Criteria-2023-2024//Criterion%20VII/7.1.9%20Sensitization%20of%20students%20and%20employees.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

M.R. Government Arts College, Mannargudi celebrates traditional, regional and seasonal festivals like Pongal and Pooja and organizes meetings commemorating the days of national and international importance in the campus. While Pongal festival and Pooja are celebrated by individual departments separately, the commemorative day events such as Independence day and Republic Day organized by the NCC is usually celebrated with a lot of real-time patriotism and dedication including national flag hoisting by the Principal and an impressive parade by the cadets of the NCC; International Women's day, International Yoga day, National science day, Teacher's day etc. are either organized by the college or by the IQAC or by one of the units (NCC, NSS, RRC etc.) of the college. Festival celebrations are permitted as ventures of effective but cordial socialization, cultural & regional sustenance among students as well as for a pleasant academic relationship among students and staff. Memorial meetings of national and international days ensure insistence of day's significance, fervour, a strong feeling of commitment, and rejuvenate the participants with respect to their role and participation in nation building. Obviously, the celebrations strongly infuse an everlasting encouragement among staff and students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

1. Title of the best practice

Green and salubrious campus maintenance

2. Aim of the practice

To ensure continuous planting of various plant saplings and to provide a very healthy learning environment.

3. The principle & context

In the modern era, a large number of trees are cut down leading to global warming. In view of this, the college maintains a green and salubrious campus.

4.The practice

The NSS and the NCC units practice as well as coordinate planting of saplings and their maintenance periodically.

5. Outcome of the event

The 43 acres college campus is salubrious even during severe summer days.

6. Problems encountered

Some of the regions with more number of trees turn out to be bushy and the saplings perish, if pruning or proper sheltering missed.

7. Facilities/ resources needed

Tree sampling guards, shredder and garden pruning tools

Best Practice 2

1. Title of the best practice

Campus organic wastes management by vermicomposting.

2. Aim of the practice

To utilize organic wastes of the campus and to produce manure using earthworms.

3. The principle & context

To use day-to-day organic wastes as to produce cost effective manure for in-campus nursery.

4. The practice

Collection of organic wastes by NSS volunteers, composting and vermicompost production; utilization of the compost for in-campus nursery.

5. Outcome of the event

Effective management of the in-campus organic wastes and organic manuring of the campus nursery.

6. Problems encountered

Management of earthworms.

7. Facilities/ resources needed

Concrete pits, earthworms and water resources.

File Description	Documents
Best practices in the Institutional website	https://mrgac.ac.in/naac/Criteria-2023-2024//Criterion%20VII/7.2.1%20Best%20practices.pdf
Any other relevant information	https://mrgac.ac.in/naac/Criteria-2023-2024//Criterion%20VII/7.2.1%20Best%20practices.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Vision: To provide quality higher education to students of the rural and economically weaker sections of the region and thereby to make them participants in the nation building endeavour.

In discharging the responsibility, M.R. Government Arts College, Mannargudi has been striving to bring- out graduates with quality, real- time social awareness & responsibility as such a trained & vigilant man power would certainly fetch with the expectations of an employer as well as with the needs of the present competitive world. In this context, the institution's act of transfusing a quality higher education among the neediest wards of the region obviously noted to uplift the living status of such families and thus contributes towards the nation building endeavour.

Significantly, the institution is distinctive behind the backdrop of admitting and educating wards who are majorly the first generation graduates of their respective families and their parents are mostly daily wagers, agricultural daily wagers or small/ micro farmers with marginal economic resources. Further, enrolment to higher education is encouraged with no admission fee or annual fee, very judicious but thin expenditure to the wards during the study duration of their programme, facilitating job prospects / placements in private sectors or government services as to check that the out- going graduates of the institution are not only unique but, contribute to India's upliftment as well.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The Internal Quality Assurance Cell (IQAC), M.R. Government Arts College, Mannargudi, Thiruvarur District, Tamil Nadu strives that the academic activities of the institution are strongly learners' centric; placement is enhanced; its mission and vision are ensured, UG and PG curricular activities are met effectively with their objectives and outcomes and thus the IQAC has drafted academic plans of 2024- 2025 accordingly:

To maintain and enhance effectiveness of curricular delivery of teaching staff and students pass percentage.

To academically provide additional support to needy students through remedial classes.

To insist organising conferences, seminars, workshops, special lectures by departments.

To coordinate effective implementation of new career- centric academic activities / certificate courses as offered through Naan Mudhalvan Scheme (NMS), RUSA etc., in the college.

To coordinate Parents & Teachers' Association (PTA) and Old Students Association meetings

To encourage submission of research project proposals for grant by staff and students.

MoUs by Departments.

To enhance original research articles' publications.

Staff / research scholars' participation in seminars, conferences, workshops and presentation of research papers.

To catalyze extension activities of students through NSS, NCC, RRC, Youth Red Cross etc.

Active participation of students in sports & games and cultural activities.

Support for competitive examinations.

Enhancement of in- campus and out- campus placements

To check that the institution participates in AISHE & NIRF appropriately.

To organize a Faculty Development Program (FDP) on Binary accreditation and Maturity-Based Graded Accreditation of the NAAC.

To complete cycle 3 assessment and accreditation of the college by the NAAC